



Committee Descriptions

Curriculum Committee

The Curriculum Committee (CC) shall make recommendations to the Dean on all matters relating to the four (4)-year curriculum. The CC ensures that course and clerkship reports are reviewed and continuous improvement takes place. The First and Second 100 Weeks Subcommittees and the Curricular Integration and Innovation Subcommittee report to the Curriculum Committee.

Qualifications: Individuals applying for the Curriculum Committee should be passionate about the educational program and the mission of the school and have teaching experience. Experience as an education leader in UME or GME is a positive for consideration.

Meeting attendance: Members must be able to attend at least eight meetings a year.

Meeting Location: Hofstra Northwell School of Medicine at Hofstra University Time: 7:00-8:00am

2017-2018 AY Dates: 9/11/17, 10/2/17, 11/13/17, 12/4/17, 1/8/18, 2/5/18, 3/5/18, 4/2/18, 4/30/18, 6/4/18, 7/2/18, 7/30/18

Faculty Appointments and Promotions Committee

The Faculty Appointments and Promotions Committee reviews applications for promotion to higher academic rank. The committee meets monthly and requires approximately one to two hours of work in the two weeks preceding the meeting. Each committee member is assigned one or two candidates to review and presents his/her assessment of the candidate at the meeting.

Qualifications: Only open to Associate Professor or Professor level faculty (Clinical Associate Professors or Clinical Professors are eligible as well). Individuals interested in this committee should have experience in mentoring/developing junior faculty members and should feel comfortable presenting in front of a group.

Meeting attendance: Members must be able to attend at least five meetings a year.

Meeting location: 2000 Marcus Avenue Time: 7:30-9:00am

2017-2018 AY Dates: 9/13/17, 10/10/17, 11/14/17, 12/12/17, 1/9/18, 2/13/18, 3/13/18, 4/10/18, 5/8/18, 6/12/18

Student Advancement Committee

The Student Advancement Committee reviews the academic and professional progress of all students and makes recommendations to the Dean regarding academic advancement and graduation.

Qualifications: Individuals applying for a position on this committee should have an interest in discussing and evaluating the competence of trainees and be willing to engage in discussions that may result in student dismissal. Experience as a program director or associate program director is a positive for consideration.

Meeting attendance: Members must be able to attend at least three meetings a year.

Meeting Location: 2000 Marcus Avenue Time: 7:00-9:00am

2017-2018 AY Dates: 10/25/17, 1/31/18, 4/25/18, 7/18/18



HOFSTRA NORTHWELL
SCHOOL of MEDICINE

2017-2018

Standing Committee Application Form

Hofstra Northwell School of Medicine
500 Hofstra University
Hempstead, NY 11549
SOMFaculty@hofstra.edu

Instructions: Please read the committee descriptions carefully and fill out the application below. The Nominating Committee of the Faculty Council will review your application and submit recommendations to the Dean. You will be notified if you are selected to be a committee member. You may apply for multiple committees. Upon completion return this form with your CV to SOMFaculty@hofstra.edu by **Friday, June 16th at 5:00pm**. Late applications will not be accepted.

Last Name	<input type="text"/>	First Name	<input type="text"/>	MI	<input type="text"/>
Primary Department	<input type="text"/>	Secondary Department	<input type="text"/>		
Tertiary Department	<input type="text"/>	Faculty Rank	<input type="text"/>		

Select the committee(s) for which you would like to apply. You may apply to all three.

- ☐ Curriculum Committee ☐ Faculty Appointments and Promotions Committee ☐ Student Advancement Committee

Please provide a brief (500 words or less) statement of interest in the section below.

Please send completed form and CV to SOMFaculty@hofstra.edu.