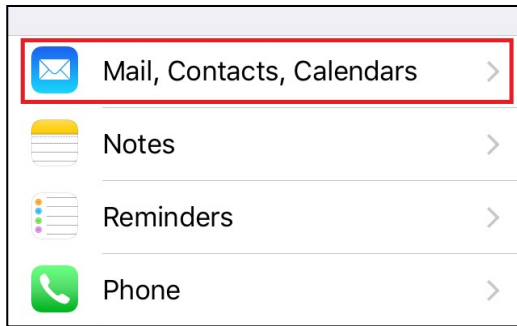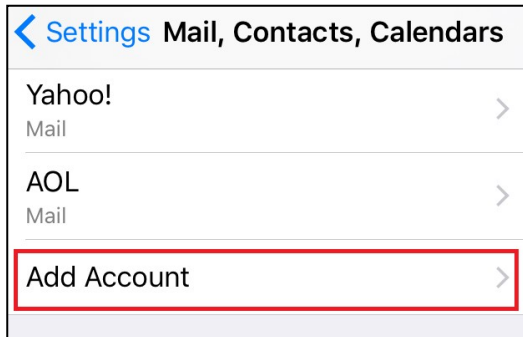Note: These instructions were written for iOS 9.0 and above. They may vary slightly on older versions of iOS
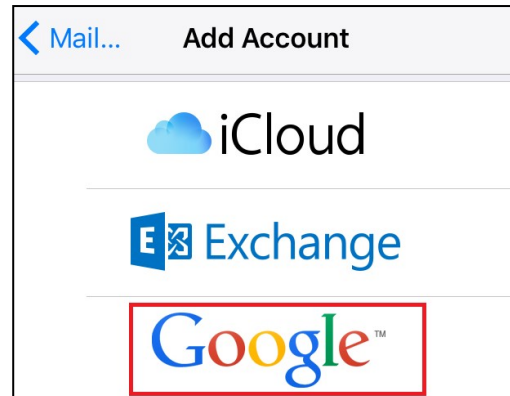
1. On your iOS device, tap the *Settings* icon
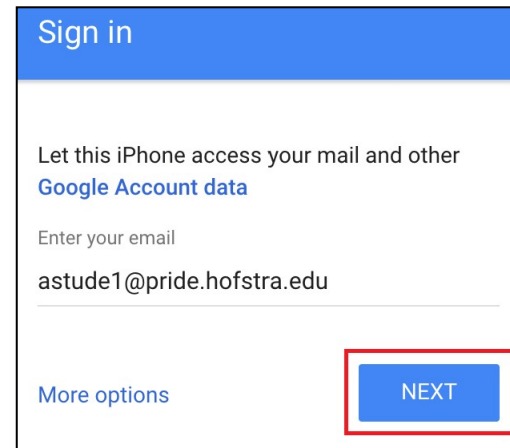
2. Tap *Mail, Contacts, Calendars*

|		
✉	Mail, Contacts, Calendars	>
📒	Notes	>
📋	Reminders	>
📞	Phone	>

3. Tap *Add Account*

< Settings **Mail, Contacts, Calendars**	
Yahoo! Mail	>
AOL Mail	>
Add Account	>

4. From the list of account types, choose *Google*

< Mail...   **Add Account**

☁ iCloud

E🅑 Exchange

Google™

5. Enter your Hofstra Pride email address and tap *Next*

Sign in

Let this iPhone access your mail and other **Google Account data**

Enter your email

astude1@pride.hofstra.edu

More options   NEXT

6. The Hofstra Portal login window will open. Enter your Portal username and password and tap *Login*

🅷 HOFSTRA UNIVERSITY.

h700123456

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LOGIN

Forgot Password?   Activate Account
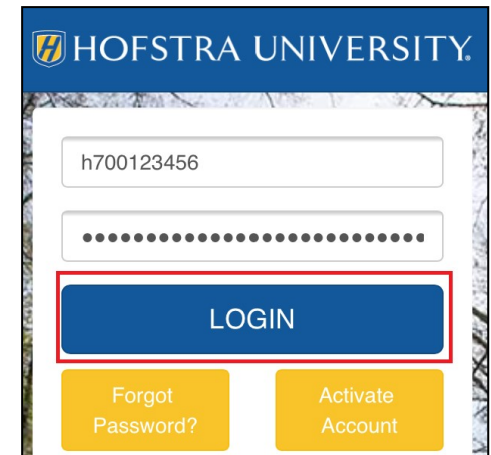
7. Choose the services you wish to sync to your device and tap *Save* to complete the setup

Cancel	**Gmail**	Save
✉ Mail		🟢
👤 Contacts		🟢
📅 Calendars		🟢
📒 Notes		🟢
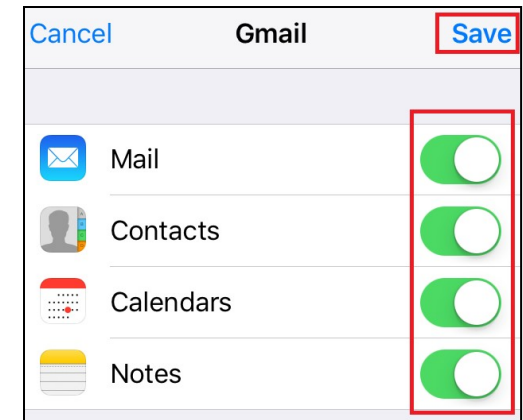
Did you know?

- All current students can download Microsoft Office for **FREE** from the Waffle icon in the Hofstra Portal
- Forgot your Portal password? You can reset it by going to www.hofstra.edu/password
- Need help learning to use the software in the open access labs? Schedule an appointment with Learning Support in 106 Calkins Hall
- Hofstra has a Computer Repair Center located in Hammer Lab. They offer competitively priced computer repairs, **FREE** diagnostics and **FREE** warranty repairs for Apple and Lenovo computers
- HU Preferred provides the fastest and most secure Internet connection on campus for students
- You should connect all of your video game devices to the Hofstra Guest network. Most devices connect automatically without the need to enter credentials
- Students who would like a wired network port in their room can visit www.hofstra.edu/wired to request a port activation

Contact Information

Technical Support Center

125B Axinn Library

(inside Hammer Lab)

516-463-7777 option 1

SCS@Hofstra.edu

Learning Support Center

106 Calkins Hall

516-463-7777 option 1

LearningSupport@Hofstra.edu

Computer Repair Center

125G Axinn Library

(inside Hammer Lab)

516-463-0331

Repair@Hofstra.edu

Website:

www.Hofstra.edu/SCS

Social Media:

www.Facebook.com/HofstraSCS

@HofstraSCS on Twitter

HOFSTRA UNIVERSITY

Setting up Hofstra Gmail on iOS devices

STUDENT COMPUTING SERVICES