

APPENDIX A – GR078
CONSULTING AGREEMENT APPROVAL FORM

This form is to be completed and signed by the prospective Research Consultant (as defined in Health System Policy GR078 “*Review of External Consulting Agreements with Industry*”) to initiate the submission of each proposed consulting agreement for review by the Senior Vice President, Research (or the authorized designee* thereof). Signature by the Department Chair or Center Head signifies that consultant has obtained departmental approval to enter into the specific proposed consulting relationship (**signature by SVP, Research or designee if Research Consultant is Department Chair or Center Head).

Upon completion of the review, the Senior Vice President, Research (or designee) will sign and return this approval form or provide a set of comments to the Research Consultant, as the case may be. Inclusion of an approved Addendum or other revisions to conform the proposed consulting agreement to Feinstein’s policies on intellectual property and academic obligations may be required.

This form will be signed by the Senior Vice President, Research (or designee) and a copy will be returned to the Research Consultant to indicate acceptance of the final version of the consulting agreement. A record copy (photocopy or scan) of the fully executed consulting agreement, including also any Addendum thereto, should be provided to the Senior Vice President, Research (or designee).

Research Consultant Name: _____

Research Consultant’s Home Department: _____

**Home Department Chairperson/Center Head: _____

*Designee of Senior Vice President, Research: Kirk R. Manogue, PhD

Company engaging the Research Consultant: _____

By signing and submitting this form the undersigned Research Consultant confirms that he/she (i) has read, understands and accepts the GUIDELINES FOR CONSULTING RELATIONSHIPS BY FEINSTEIN AND HEALTH SYSTEM RESEARCH EMPLOYEES; (ii) understands that he/she will be personally responsible (and legally liable) for compliance with the terms of the consulting agreement; and (iii) understands that he/she is STRONGLY ENCOURAGED TO OBTAIN LEGAL ADVICE FROM AN ATTORNEY PRIOR TO SIGNING A CONSULTING AGREEMENT.

Required Signatures:

Research Consultant _____ Date _____

Approved by: Department Chair/Center Head or designee** _____ Date _____

Approved by: Senior Vice President, Research or designee* _____ Date _____