Scholarship Day Poster

If you have received a stipend for completing summer research, you are required to present a poster on your work at the School of Medicine Annual Scholarship Day. **This year Scholarship Day will take place on Wednesday, November 2nd from 6:30-8:30PM.** Please plan on attending this event in its entirety. This document will provide resources and guidelines to help you create your poster.

A draft of your poster along with the Poster Checklist (attached) must be submitted to the Office of Student Affairs by Friday, September 23rd at 5PM. Submissions should be emailed to medicine.students@hofstra.edu and attached as a PDF. Please note, your faculty mentor and/or in-house faculty mentor is responsible for reviewing and signing off on your poster. It will be reviewed by before it is printed. Posters will not be accepted without their signature.

Guidelines

The Office of Student Affairs has provided a standardized template for Scholarship Day posters (attached). Posters will be displayed in portrait format, measuring 48 inches high and 36 inches wide. The top section of the poster should contain the School of Medicine logo, additional logo (if needed), investigators (student author and then delineated by authorship), institution name, degree, and department. **Please note that posters must be converted to PDF format before being submitted.**

- As stated in your Summer Research Application, the information on your poster should include, but is not limited to, the following information: abstract, introduction, hypothesis, methods, results, conclusions, references and recommendations for future work.
- Pay attention to use of color, flow of information, and graphics when creating your poster. All of these attributes should highlight information in your poster.
- If you plan on using photographs, make sure the resolution is high enough that it will translate onto a larger poster print.
- Keep it simple and edit. If you plan on using charts/graphs, avoid multiple tables of raw data. Your readers will appreciate concise points and a layout that allows information to flow throughout the poster
- In-house faculty mentors were assigned to each of you to help guide you during the poser making process. If this is your first time creating a professional poster or you are having difficulty, please seek out your assigned individual for additional guidance:

    - Dr. Emil Adamec
    - Dr. Catherine Bangeranye
    - Dr. Maria-Louise Barilla-Labarca
    - Dr. Daniel Catanzaro
    - Dr. Maya Frankfurt
    - Dr. Ajay Kapur
    - Dr. Robert Lucito
    - Dr. William Rennie
    - Dr. Joel Stern
    - Dr. Joanne Willey

- Get excited! We are proud of what you have accomplished and are looking forward to seeing you present your work. ☺

Poster Checklist

All signatures are <u>required.</u>

For Student Use:

☐ I, _____, have used the School of Medicine Scholarship Day poster template to create my poster. I understand that I am responsible for any material displayed during this event. In addition, I understand that my presence is required during the entirety of Scholarship Day. I also agree to have my poster display digitally on the School of Medicine's Library website.

Signature of Student: _____　　　*Date: _____*

For Mentor Use:

☐ I, _____, have reviewed the above student's poster. I am aware of the information represented, have reviewed and approve this poster. I understand that this poster will be displayed during Scholarship Day and on the School of Medicine's Library website.

Mentor Notes:

Signature of Mentor: _____　　　*Date: _____*

For In-House Faculty Mentor Use:

☐ I, _____, have reviewed the above student's poster. I am aware of the information represented, have reviewed and approve this poster. I understand that this poster will be displayed during Scholarship Day and on the School of Medicine's Library website.

In-House Faculty Mentor Notes:

Signature of In-House Faculty Mentor: _____　　*Date: _____*