Android 1
Blackberry 2
iOS 3

HOFSTRA NORTH SHORE-LIJ
SCHOOL of MEDICINE
AT HOFSTRA UNIVERSITY

Setup Instructions

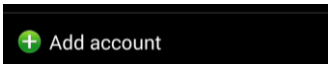
Configuring Hofstra Pride Email Account on Mobile Devices

Setup up Pride Email on an **Android** Device

Tap on your device's app list. Locate and tap the **Settings** app icon.

Scroll to the **Accounts**, then tap **Add account**.

In the list of account types, tap GMail.

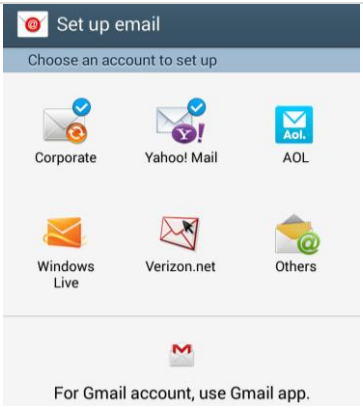


*If you do not have Gmail app installed, you may tap **Email**.

To setup email, tap the **Others** icon

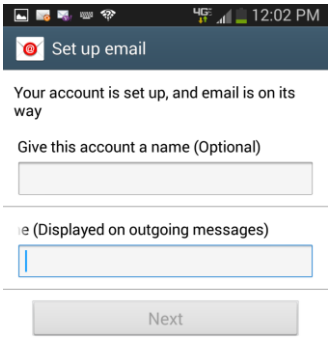
- A list of various email providers will appear. Select **Others**.
- Enter your full Hofstra Pride email address in the Address field (i.e. JSmith1@pride.hofstra.edu).
- Your password is your **700#** (printed on your Hofstra ID Card).

Tap **Next**



Select your desired setting for sync schedule. Tap **Next**.

Give your new account a title, i.e. “Hofstra Pride email” (optional). Type next to bring you back to the **Set up email** screen.

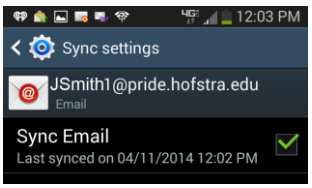


Tap **Done with accounts**.

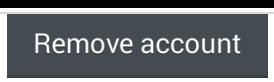
To Delete Your Hofstra Gmail Account on an **Android** Device

Tap on your device's app list. Locate and tap the **Settings** app icon. Scroll to the **Accounts**, then tap **Email**.

Tap once on the account you want to delete.



Tap **Remove account**.



Setup up Pride Email on a **Blackberry** Device

From the Home screen click the Setup icon

Select Email Accounts (Settings)

Select **Add an existing email account** and click **Add.**

A list of various email providers will appear. Select **Other.**

Enter your full Hofstra Pride email address in the Address field (i.e. JSmith1@pride.hofstra.edu).

Your password is your **700#** (printed on your Hofstra ID Card).

Select **Next**. You will receive an Account Setup Confirmation message. Click **OK** to complete setup.

To Delete Your Hofstra Gmail Account on a **Blackberry** Device

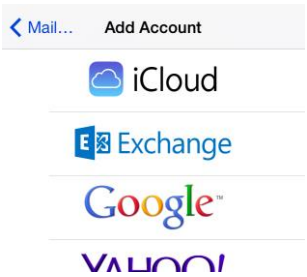
Go back into Email Account settings. Select the Pride email account

Select **Delete** from the menu.

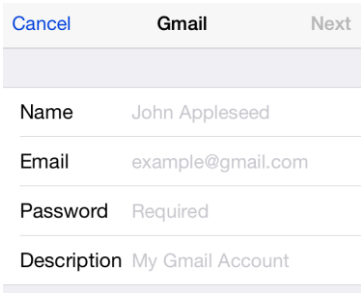
Setup up Pride Email on **iOS** Devices

Tap the **Settings** icon

Tap **Mail Contacts, Calendars**
Tap **Add Account**
Tap **Google**

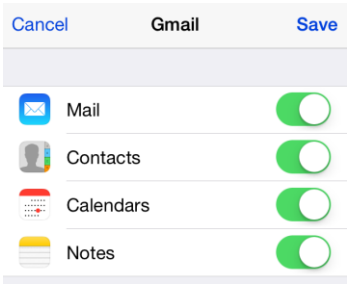


- Enter your name in the **Name** field
- Enter your full Hofstra Pride email address in the **Address** field (i.e. JSmith1@pride.hofstra.edu)
- Your password is your **700#** (printed on your Hofstra ID Card)
- Give your new account a title, i.e. “Hofstra Pride email” in **Description** field
- Tap **Next** in the upper right hand corner



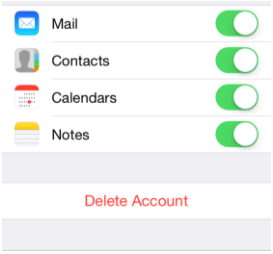
Verify that **Mail** is turned on as seen on the image to the right.
(You can choose to enable/disable the other options)

Tap **Save**



To Delete Your Hofstra Gmail Account on **iOS** Devices

Go back to **Mail Contacts, Calendars**

Tap the account name.

Tap **Delete Account**