Accommodations Application Check List

☐ Self-Disclosure Form completed

Documentation:

☐ Clearly states diagnosis
☐ Is recent (within last three years or last one year for hearing impairment that is not static)
☐ Establishes clear evidence of substantial impact on one or more major life activities
☐ Includes a description of the onset of diagnosis, frequency, duration, treatment and prognosis of symptoms
☐ Describes diagnostic methods used
☐ Is on letterhead, dated, and signed by a qualified licensed professional
☐ Makes specific recommendations as to which accommodations are being requested and why.

☐ Historical documents such as proof of IEP/504 plan, accommodations approval letter on MCAT/SAT/ACT, proof of accommodations from undergraduate education included. (If this is the first time student is receiving accommodations, rationale of why now.)

Disability Specific Required Documentation

Learning Disability:

☐ Psychoeducational, psychological, or neuropsychological evaluation.
☐ List of current treatments.

ADHD:

☐ Evaluation includes assessment data from all tests, behavior rating scales, self-report checklists, and other measures administered.
☐ List of current treatments.
Visual Impairments:

☐ Evaluation is by a qualified vision professional, which includes current symptoms, treatments, and prognosis of diagnosis.

Hearing Impairments:

☐ Evaluation is by a qualified professional (audiologist or otolaryngologist), which includes current symptoms, treatments, and prognosis of diagnosis.

☐ A copy of most recent audiogram or audiometric study (within one year if hearing loss is changing, may be older than one year if hearing loss is static).

Psychiatric Disorders

☐ Psychiatric or psychological evaluation by a qualified professional, which includes assessment data and findings from all diagnostic tests and rating scales administered.

☐ List of current treatments.