Accommodations Application Checklist

☐ Self-Disclosure Form completed

Documentation:

☐ Clearly states diagnosis.

☐ Is recent (within last three years or last one year for hearing impairment that is not static).

☐ Establishes clear evidence of substantial impact on one or more major life activities.

☐ Includes a description of the onset of diagnosis, frequency, duration, treatment, and prognosis of symptoms.

☐ Describes diagnostic methods used.

☐ Is on letterhead, dated, and signed by a qualified licensed professional.

☐ Makes specific recommendations as to which accommodations are being requested and why.

☐ Historical documents such as proof of IEP/504 plan, accommodations approval letter on MCAT/SAT/ACT, proof of accommodations from undergraduate education included (if this is the first time student is receiving accommodations, rationale of why now.)

Disability-Specific Required Documentation

Learning Disability:

☐ Psychoeducational, psychological, or neuropsychological evaluation.

☐ List of current treatments.

ADHD:

☐ Evaluation includes assessment data from all tests, behavior rating scales, self-report checklists, and other measures administered.

☐ List of current treatments.

Visual Impairments:

☐ Evaluation is by a qualified vision professional, which includes current symptoms, treatments, and prognosis of diagnosis.
Hearing Impairments:

☐ Evaluation is by a qualified professional (audiologist or otolaryngologist), which includes current symptoms, treatments, and prognosis of diagnosis.

☐ A copy of most recent audiogram or audiometric study (within one year if hearing loss is changing, may be older than one year if hearing loss is static).

Psychiatric Disorders:

☐ Psychiatric or psychological evaluation by a qualified professional, which includes assessment data and findings from all diagnostic tests and rating scales administered.

☐ List of current treatments.

Increased risk for severe illness from COVID-19:

☐ A letter from treating physician that describes functional limitations that impair ability to participate fully in the educational program as a consequence of increased risk for severe illness from COVID-19, based on the CDC guidelines.