School of Medicine
Executive Conference Room Control System

To get started press the touch panel. You can then choose any of the available sources by selecting the associated labels (VCR, DVD, PC’S, etc.). Select the source and a new touch panel page appears with additional source options. NOTE: the source volume is controlled by the buttons on the bezel, and environment screen.

Connecting a laptop or other Device

Tap **Computer Presentation** to choose

(2) Laptop 1, 2 or 3

(3) Tap to choose the source you want to show on the display, either the **Monitor** or **Projector**, or both.

To report a problem with the system please contact the **Help Desk @ 463-7777**.
Environment

Tap **Environment** to choose to turn on/off the monitor and projector. You may also move the screen up and down in this page.

**DVD/VCR**

The images below are of the touch panel pages displayed by pressing the **DVD** or **VCR**. Select the **basic DVD/VCR functions**. Also, tap to choose the **destination** to show that source on the display.

**Audio Conference**

Touch **Audio Conference** to access audio conference controls.

(2) Dial Pad, (3) Dial Input Number, (4) Hang Up, (5) Mute Microphone

**Exiting the System**

Tap **Exit** and then **Continue** to shut down the system. The system will now power off.

---

To report a problem with the system please contact the **Help Desk @ 463-7777**.