



**DONALD AND BARBARA
ZUCKER SCHOOL of MEDICINE
AT HOFSTRA/NORTHWELL.**

Alumni Records Request Form

Donald and Barbara Zucker School of Medicine at Hofstra/Northwell
Office of Student Records 500 Hofstra University
Hempstead, NY 11549-5000
email: SOMRegistrar@hofstra.edu
phone: 516.463.7596

Directions: Please fill out this form and return to SOMRegistrar@hofstra.edu with the subject line, "Alumni Records Request." This request can take up to two business days to process. We appreciate your patience.

Section I: Student Information

Date: _____ Hofstra ID (700#): _____

Last Name: _____ First Name: _____ Middle Initial: _____

Name under which you attended (if different): _____

Current Address Line 1: _____

Current Address Line 2: _____

State: _____ Zip: _____ Phone Number: _____

Email Address: _____ Graduation Year: _____

Section II: Transcript Request

- ERAS (Electronic Residency Application Service)
- EFDO (ERAS Fellowship Documents Office)
- In-person Pick-up
- Mail (please provide address below) *Please note, we cannot email transcripts. They must be physically mailed.

Mail To (Name and Address 1):

Mail To (Name and Address 2):

Section III: MSPE Request

- ERAS (Electronic Residency Application Service)
- EFDO (ERAS Fellowship Documents Office)
- Mail (please provide address below)

Mail To (Name and Address 1):

Mail To (Name and Address 2):

Section IV: Diploma Request

- Mail (please provide address below)

Mail To (Name and Address 1):

Mail To (Name and Address 2):

Section V: ERAS Token Request

Please initial here if you need to request a token to use ERAS post-graduation. _____

Note that if you are planning to submit a residency application via ERAS post-graduation, the Office of Student Records will upload your final transcript and an MSPE with an addendum that reflects your academic and professionalism history between the creation of your MSPE and your graduation date.

Student Signature: _____

Date: _____

For Office Use Only:

Date Received: _____

Date Processed: _____

Form Last Updated: June 30, 2021