



HOFSTRA NORTHWELL  
SCHOOL of MEDICINE  
AT HOFSTRA UNIVERSITY™

## **Traffic and Parking Regulation Guidelines**

Hofstra Northwell School of Medicine (“School of Medicine”) provides parking for faculty, students, and staff in areas as conveniently located as possible. These spaces are provided on a first come, first served basis, and the School of Medicine does not guarantee the availability of spaces in the School of Medicine lot.

To ensure the orderly flow of traffic and to obtain the maximum utilization of parking spaces, it is necessary to have and enforce regulations related to the operation and parking of vehicles while on campus.

The rules and regulations established here provide reasonable accommodations for all concerned. Everyone driving on campus is expected to comply with these regulations. The instructions indicated on all traffic control and parking signs must be observed.

### **Parking Registration and Permits**

School of Medicine faculty, students, and staff who regularly park a motor vehicle on School of Medicine/Hofstra University grounds are required to register and obtain a parking permit for their vehicle. Visitors of the School of Medicine will need to provide proper identification, sign-in and be confirmed by the front desk reception.

All Hofstra parking permits are issued by the Department of Public Safety, which is located in the Hofstra Information Center at Hempstead Turnpike and California Avenue and open from 8:30 a.m. to 4:30 p.m., Monday through Friday. All faculty, students, and staff must apply in person, show valid Hofstra identification, and have their vehicle parked in the Public Safety lot at the time of registration. The parking permit will be affixed to the vehicle and will only need to be changed if a vehicle and/or license plate number is changed. In addition to the parking permit, all faculty, students and staff will be issued a rear view parking hang tag. The rear view parking hang tag will be valid for one year and must be renewed annually. Notification of the need to renew these rear view parking hang tags is sent by Public Safety via mass-email. Anyone requiring handicapped parking privileges must first apply through the University Health and Wellness Center. If approved by the Health and Wellness Center, a special parking permit can be obtained at the Department of Public Safety.



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## **Parking Regulations and Designated Parking Lot**

Admittance into the School of Medicine parking lot requires valid Hofstra identification for all School of Medicine faculty, students, and staff. Visitors are required to show proper identification, sign-in and be confirmed by front desk reception. If assistance is needed by anyone during the normal business hours of 8:00 am – 5:00 pm, please press the button on the School of Medicine’s intercom system; the front desk reception will respond.

In the School of Medicine parking lot and surrounding campus parking lots, all faculty, students and staff may park only in areas designated for parking, and only between lines that outline the parking space. They may not double park, park along any fence or park in the designated Category III Parking Area located near the front entrance of the School of Medicine without proper permit. In addition, they may not park in areas designated as restricted, reserved, or for visitors. Remember, this rule applies whenever a vehicle is on campus for any reason. Motorcycles and mopeds must park on the North Campus in spaces designated for such vehicles.

Safety cones will be placed in parking spots where expected School of Medicine visitors will park. Removal of these cones is in violation with these guidelines and should not be done by any unauthorized faculty, students, staff, or visitors.

At certain times of the year, valet parking may be made available for events. Those cars will be parked either in the School of Medicine lot or in a separate location. During these times, faculty, students, and staff are encouraged to park in the lot across from the soccer field to minimize parking lot overflow.

Overnight parking will only be permitted with Public Safety clearance. Please call 516.463.6606 if overnight parking is needed.

Parking at the University Club is restricted to time periods when faculty, students, and staff are actually scheduled to be at the University Club for a meeting, lunch or event. No one is permitted to park at the University Club under any other circumstance.

If the School of Medicine lot is filled, there is an additional lot right across from the soccer field. These and other parking lots are depicted in the following parking lot map: [Downloadable Parking Map](#) or [http://www.hofstra.edu/pdf/StudentAffairs/PublicSafety/pubsaf\\_map\\_parking.pdf](http://www.hofstra.edu/pdf/StudentAffairs/PublicSafety/pubsaf_map_parking.pdf)

The maximum speed permitted on campus is 15 miles per hour. When driving in any of the campus parking lots, the recommended speed limit is 5 miles per hour. Speed should be monitored and adjusted accordingly.

## **Violations**



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Please note if the parking regulations outlined above are not observed, vehicles will be subject to towing and a fine will be assessed. All faculty, students, and staff will be accountable for all costs and associated fees if they are found to be in violation. For a listing of fines/fees, please refer to the following link: [http://www.hofstra.edu/about/publicsafety/pubsaf\\_parking.html](http://www.hofstra.edu/about/publicsafety/pubsaf_parking.html)