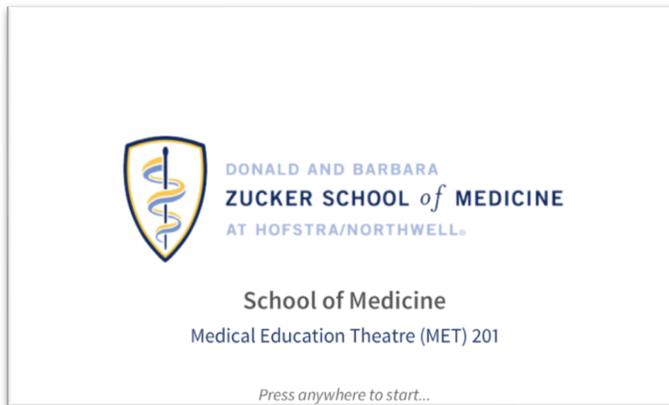


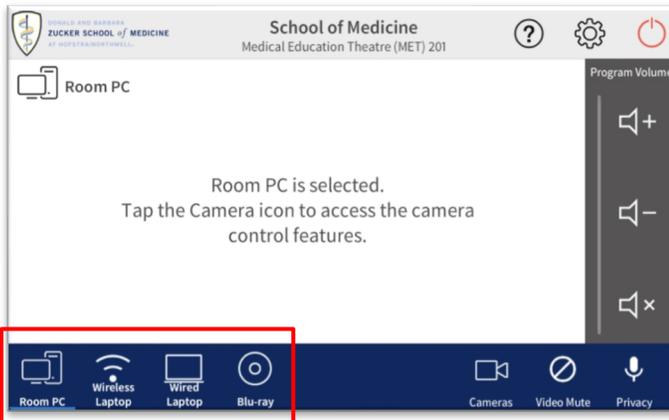


## School of Medicine 201 MET Control System



### Wake the Panel

1. To get started, tap the screen anywhere to wake it.
2. Wait for the home screen to load.

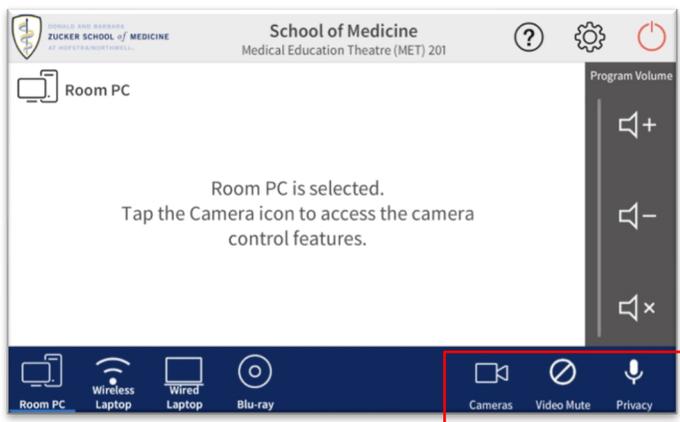


### Start a Presentation

1. Tap the device you want to display (e.g., Room PC, Wireless laptop, Laptop or Blu-ray).
2. Wait a few seconds for the projector or screen to activate.
3. Ensure your selected device is powered on.

### Adjust Volume

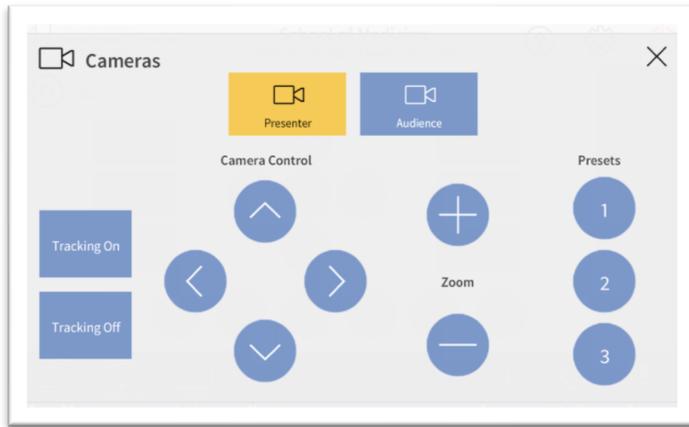
1. Use the + / - buttons to raise or lower audio.
2. Mute button is available if needed.
3. Check device volume levels to ensure playback.



### Camera controls for video conferencing

 *Camera control for video conferencing is only available when Room PC is selected on the touch panel.*

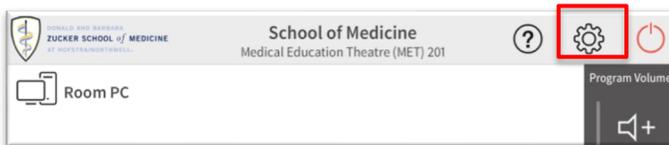
1. Open video conferencing software (e.g., Zoom, Teams) on the in-room PC.
2. Ensure the correct camera is selected from the touch panel (see 'Cameras') and camera position as needed during your call.
3. Tap 'Video Mute' to temporarily turn off the video output while keeping the audio active. The screen goes black until video mute is disabled.
4. Tap 'Privacy' to toggle mute of all microphones going to the far end of a call. When active, the button will be RED.



### Settings for Cameras

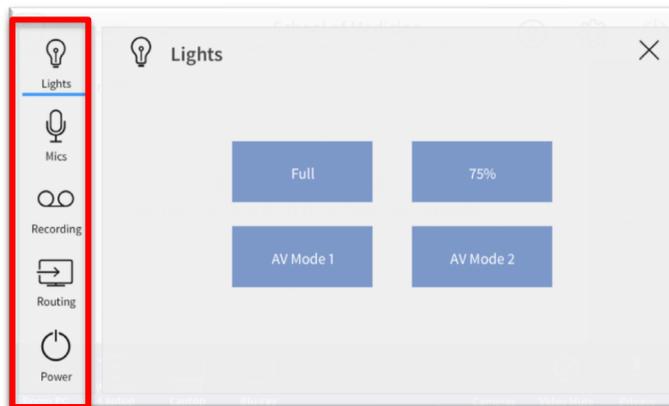
1. From the main screen, tap 'Cameras' to access camera controls.
2. Select either **Presenter** or **Audience** camera.
3. Use on-screen arrows to pan and tilt the camera.
4. Adjust zoom using the + and - buttons.
5. Tap 'Presets' to choose a saved camera angle.
6. Select camera 'Tracking On' or 'Tracking Off' to enable/disable tracking of the movement of presenters or panning to member of audience actively using a desktop microphone.

## MORE SETTINGS



### Settings

Tap the gear icon to access more settings for lighting, microphones, source routing, and capture recording.



### Lights

Tap this icon to select room lighting settings that work best with your presentation.

### Mics

Tap this icon to select Microphones volume controls for wireless, podium and desktop microphones.

### Recording

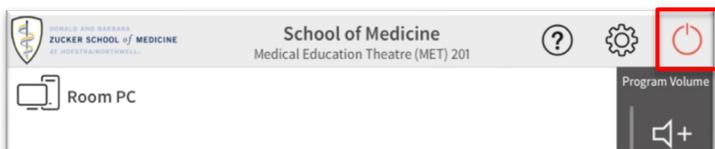
Tap this icon to select Recording in-house capture system controls (separate from Zoom or MS Teams).

### Routing

Tap this icon to select Routing page.

### Close

Tap the X to close the popup.



### Power Down Room

Before leaving the theatre, please make sure to:

1. Select the "Power Down" icon as shown.
2. Confirm shutdown if prompted.
3. Screen and projector will power off automatically.

**Ensure displays and battery-operated devices (i.e. microphones) are turned off.**